

**St. Matthew's Episcopal Church Vestry
August 21, 2018 Meeting Minutes**

Vestry Members Present: David Brooks, Marti Plager, Sara Bailey, Amanda Harrity, Kevin Wardell, Justin Klassen, Judy Fischer, Kate Ledvina, Elizabeth Walden, Matrid Ndife, Becky Donovan, Greg Petrites

Absent: George Wheeler, Rick Lotz, Susanne Cramer, Brad Kimbrough

Clergy/Staff: The Rev. Kelly Kirby, Rector; The Rev. Benjamin Hart, Director of Congregational Life, Betsy Coomes, Secretary.

Opening Prayer

The Rev. Kirby convened the meeting at 6:15 with an opening prayer.

Reading/reflection: Kelly Kirby gave the reflection Rick Lotz submitted.

Approval of July Minutes

The minutes of the July meeting, 7/17/18 were reviewed.

Staff Visit – Betsy Coomes

Vestry reviewed her job description to get an understanding of how she supports the church in all of her organizational and administrative duties. She provides support related to information management, administrative, liturgy and volunteers.

Elect Deputies for Diocesan Convention

We had four people volunteer to be deputies for the diocesan convention. We need four with an alternate. We had Becky Donovan, Sara Bailey Brad Kimbrough, and John Shelby elected as delegates. Matrid Ndife offered to be the alternate. Jane Bishop was named the youth delegate. Kevin Wardell moved to approve this and Justin Klassen seconded this motion. Vestry members approved.

Financial Report & 2019 Diocesan Commitment

David Brooks reviewed the financial reports. Right now, we are on target where we thought we would be. We would like to commit 13% of canonical income to the Diocese this year which totals \$93,231 this year. Justin Klassen moved to accept this motion and David Brooks seconded this motion. All members of Vestry approved. Rev. Kirby asked if there was a motion to accept the 2018 financial audit. Marti Plager made a motion to accept and Becky Donovan seconded this motion. All of members of the Vestry approved. Judy Fisher moved to accept the financial report prior to audit and Kevin Wardell seconded this motion. Vestry members approved.

Collegeville Communities of Calling Acceptance

This is a 5-year program that a cohort of 14 congregations participate in. The goal is to create efforts to explore vocation in their local community supported by a grant of \$30,000. We were accepted for this grant and will have three members representing St. Matthews including Rev. Kelly Kirby, Rev. Benjamin Hart and Dr. Charles Halton. Rev. Kirby asked if there was a motion to sign this letter of acceptance. David Brooks moved to accept this proposal. Judy Fischer seconded the motion and the Vestry as a whole, accepted.

Vestry Liaison Reports

Dimensions of Faith: Judy Fischer reported on the latest Dimensions of Faith committee meeting. She reviewed the upcoming visit by Paul-Gordon Chandler who is arriving September 7th and will speak on the 8th and 9th in addition to a variety of other events surrounding his visit including a lunch, etc. We have invited the author of Reconstructing the Gospel, Jonathan Wilson-Hartgrove, to come in the spring to speak with us.

Buildings and Grounds: Greg Petrites shared that Sara Ceresa is planning a grounds day on September 1st for us all to help clean up the church grounds. He also shared other happenings including replacing the HVAC unit in the Sanctuary, parking lot repaving, Clingman Chapel re-roofing, Memorial Garden conditional use permit approval, and the improvement of the Sanctuary sound system. The sidewalk along Massie was completed 8/6.

Outreach: Becky Donovan reported that the group met last week and all is progressing as expected.

Planned Giving:

This committee is meeting Monday.

Stewardship:

This committee is meeting on Sunday.

Bylaws Committee:

This committee is meeting on Sunday.

Nominating Committee:

Finance Committee:

Senior Warden Report

Sara Bailey shared the recap of the brainstorming for goals session with the Vestry and also reviewed the nominating committee responsibilities and follow-up associated. We will need to nominate five new members for the Vestry for 2019. Justin Klassen talked about the church camp out that is happening on October 13th. He thought it was a great opportunity to invite friends who are not current members of the church. September 23rd is St. Matthew's day which is also a good day to invite friends to be a part of our festivities.

Junior Warden Report

A written report is included in the vestry materials.

Rector's Report


Rev. Kirby provided the rector's report by starting with the social justice ad hoc committee meeting she held this morning. This committee will establish guidelines by which the parish evaluates how to affiliate with social justice organizations outside of the Episcopal Church. The ministry fair happened last Sunday and the food pantry is on Saturday.

Theological Reflection

After a reflection on where and when the vestry found the Holy Spirit in the meeting, the meeting adjourned at 8:20 PM and all moved to the chapel for compline.

Respectfully submitted,

Elizabeth Walden

A handwritten signature in black ink, appearing to read "Elizabeth Walden", with a long horizontal flourish extending to the right.

