

**St. Matthew's Episcopal Church Vestry
February 20, 2018 Meeting Minutes**

Vestry Members Present: Justin Klassen, Becky Donovan, Susanne Kramer, Brad Kimbrough, Greg Petrites, Rick Lotz, Kevin Wardell, Judy Fischer, George Wheeler, Elizabeth Walden, Amanda Harrity

Absent: Matrid Ndife, Kate Ledvina, David Brooks, Sara Bailey, Marti Plager.

Clergy/Staff: The Rev. Kelly Kirby, Rector; The Rev. Benjamin Hart, Director of Congregational Life

Opening Prayer

The Rev. Kirby convened the meeting at 6:15 with an opening prayer.

Reading/reflection

Brad Kimbrough led a reflection, with a focus on savoring special moments in our lives and finding connection to God during these.

Approval of January Minutes

The minutes of the January meetings, 1/17/18 and 1/28/18 were accepted as presented.

Rector's Report & Vestry Orientation

Reviewed documents in the vestry binders including the calendar; parish mission statement; 2015-2020 goals; canons and guidelines for parishes, vestry and clergy; ; basic responsibilities of vestry as a whole and individually; rector position description; bylaws of St. Matt's; alcohol use policy; resources for vestry members; vestry member job description; job descriptions of offices (ex., Senior warden); Annual Report 2017; Holy Cow report; safeguarding training; endowment funds; business at a typical vestry meeting; building rental information; strategic outreach ministry plan; and refugee welcome statement.

Parochial Report

Rev. Kirby reviewed the entire report with the vestry.

Membership, Attendance and Services. Highlights include: 668 active baptized members, 266 average attendance, 300 total church school students and 135 adult enrolled in religious education.

Stewardship and Financial Information. Demonstrates total dollar amount of pledges and plate offerings, operating income, revenues and expenses.

Outreach Ministries and Volunteer Activity: Describes outreach ministries we participated in over the course of 2017.

A motion was made to approve the report – Rick Lotz made motion & Becky Donovan seconded this. All vestry members were in favor.

Vestry officers, including Sara Bailey, Rick Lotz, David Brooks, Edie Nixon, Elizabeth Walden and George Wheeler, were authorized by vestry to sign financial documents. Becky Donovan made motion and Kevin Wardell seconded it. All vestry members were in favor.

Financial Report

The Rev. Kirby reviewed the financial report including the general fund budget statement and the balance sheet. Additionally, the balance sheet for The Community Preschool was shared. Remaining funds from The Community Preschool will be split evenly and given to St. George's Scholar Institute and Kenya Rongo Funds.

There was a motion to accept this report, subject to an audit, by Judy Fischer and Brad Kimbrough seconded this motion. All vestry members were in favor.

Warden Reports

Senior Warden - Absent

Junior Warden – Rick Lotz

All vestry members will get vestry pin and should wear it when they are here at church so parishioners are aware of who their vestry members are. Likewise, vestry members should make efforts to get to know the congregation. We're in the process of officially zoning our memorial garden as a cemetery. Additionally, we are going to focus on beautifying this space with plantings, etc. The city of St. Matthews will be installing a side walk on our side of Massie, up to Ridgeway. Some building repairs and maintenance work are upcoming including repairs to the soffits and various HVAC systems.

Vestry Liaison Reports

Stewardship

Susanne Kramer shared that the committee wanted to look at an app for the church to make stewardship more convenient for parishioners. Her research found that the security and expense made this option cost prohibitive. Alternative options will continue to be explored.

Dimensions of Faith

Judy Fischer shared that the Rev. Martin Smith is coming for the next event scheduled for March 10.

Buildings and Grounds

No report presented at this time.

Outreach

No report presented at this time.

Planned Giving

No report presented at this time.

Bylaws Committee

No report presented at this time.

Nominating Committee.

This committee won't meet until the end of 2018

Theological Reflection

After a reflection on where and when the vestry found the Holy Spirit in the meeting, the meeting adjourned at 8 PM and all moved to the chapel for compline.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Steve Walsh". The signature is written in a cursive style with a large, looping initial "S" and a long horizontal stroke at the end.

