

**St. Matthew's Episcopal Church**  
**Vestry Meeting**  
July 21, 2020

**Vestry Members Present** – Faith Cirre, Phil Eschels, Gaylee Gillim, Matrid Ndife, David Niehaus, Troy Petrie, Gibbs Reese, John Shelby, Kevin Wardell and George Wheeler.

**Others Present** – Edie Nixon, Treasurer and Sarah Bailey.

**Absent** – Madison Bailey, Susanne Cramer, Amanda Harrity, David Holzknickt, and Teri McDonald

**Clergy & Staff** – The Rev. Kelly Kirby, Rector & The Rev. Benjamin Hart, Director of Congregational Life.

**Opening Prayer** – Rev. Kirby opened the meeting at 6:15 with the traditional prayer and noted that a quorum was in attendance.

**Reading/Reflection** – Rev. Kirby read the Bible passage Acts, Chapter 4, Verses 32 - 35 while Rev. Hart projected an image on the screen depicting a variety of people in various attire in a circle. Based on the verse' and the image presented, we were asked to offer up reflections based on today's society and morality. Several interesting observations were noted with brief discussion.

**Approval of Minutes** – Gaylee noted that there were several typographical changes necessary to the May 19<sup>th</sup> meeting minutes. Additionally she noted that Income item #3 had nothing to do with income but rather debt. Based on the aforementioned, this report includes said revisions. On a motion by Gaylee with second by George, the minutes of the meeting were approved as amended.

**Financial Report** – Edie Nixon highlighted the changes from the previous month with the following items.

With regards to income:

1. Ahead of budget by \$20,000.
2. Obtained a new \$100,000 line of credit from Stock Yards Bank as a cushion if needed.

With regard to expenses:

1. Replacement HVAC unit serving Clingman Hall has been installed but not paid for within the month.
2. The HVAC unit serving the Nave is in need of repair with unknown cost as of this meeting.

With regards to debt:

1. The loan from Stock Yards Bank has decreased to below \$688,000.

It was also noted that the quarterly Endowment Statement was included within this period, the results being very positive with a value in excess of \$1,000,000.

On a motion by John Shelby with second by George Wheeler the report was accepted unanimously.

### **Soffit Repair**

For the last several months, Gibbs, on behalf of the Building and Grounds chair Teri, has been working with a general contractor discussing removal and replacement of the wood soffits (original to the building), gutters and downspouts at the roof above the administrative office wing of the church. Related work includes minimal roof work above the soffits for better drainage of water into the gutters. Additionally a smaller area of work involves the extensive rain water flow at the corner of the Saints Hall roof where overflowing of water occurs during storms. Reflector baffles will be installed in this area and an adjacent yard drain will be reworked to better dispose of water when it gets to the ground. The contractor's quote is a not-to exceed amount of \$38,175.00. On a motion made by Gaylee Gillim with second by David Niehaus, the motion was approved with this cost coming from the past building fund drive.

### **Vestry Committee Liaison Reports**

- Building and Grounds – No meeting or report.
- Dimensions of Faith – No meeting or report.
- Finance – Presented herein.
- Nominating Committee – No meeting or report. Will be starting soon.
- Outreach - No meeting but members of the committee have been continually gathering food (over 500 packages) and delivering them to both Calvary and St. George's food pantries.
- Planned Giving – Will be meeting next month.
- Social Justice – Weekly meetings continue with current discussion focused on white privilege and the impact of same on those who are participating. Question asked as to whether churches, as a whole, were supporting "movements" in this area as opposed to individuals. An open question, without response.
- Stewardship – No meeting or report.
- Bylaws – No meeting or report.

### **Wardens' Report –**

- Phil Eschels Senior Warden – Compliments to all those who have worked tirelessly to prepare and present the Sunday morning services for internet availability. He was also very happy to see "people-in-the pews" during this past Sunday's service. Further, he also reminded us to continue making contact with our parishioner lists and reaching out to those for support.
- Teri McDonald Junior Warden – No report.

**Rector's Report** – Several items. 1) Kelly advised that Charles Halton will be ordained on Wednesday, July 22, 2020 with a limited capacity of 25 people, mostly family members. 2) With a vacancy on the Finance Committee, Kelly is interested in filling the position with a soon-to-be new member of our parish Jan Linker, who has positive experience in this type work. She comes from the Catholic faith and will be received into the Episcopal faith and become a member of St. Matthew's as soon as possible. As there were no objections voiced, Kelly will proceed extending this invitation to join this committee. 3) She is still anxiously waiting for the Collegeville proposal to be returned.

**Compline** –Benjamin led us electronically and concluded the meeting at 7:35 PM.

**NOTE:** For record purposes, this meeting was held in a voice video-conferencing format (Zoom) in compliance with national regulations established by our federal government during the nationwide COVID-19 epidemic.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gibbs Reese", is written over a horizontal line.

Gibbs Reese, Secretary