

St. Matthew's Episcopal Church Vestry May 15, 2018 Meeting Minutes

Vestry Members Present: David Brooks, Marti Plager, Rick Lotz, Becky Donovan, George Wheeler, Susanne Cramer, Sara Bailey, Brad Kimbrough, Amanda Harrity, Kevin Wardell, Justin Klassen, Judy Fischer, Matrid Ndife, Elizabeth Walden, and Greg Petrites.

Absent: Kate Ledvina.

Clergy/Staff: The Rev. Kelly Kirby, Rector; The Rev. Benjamin Hart, Director of Congregational Life, The Rev. Harvey Roberts, Deacon

Opening Prayer

The Rev. Kirby convened the meeting at 6:15 with an opening prayer.

Reading/reflection: Susanne Cramer gave the reflection.

Approval of March Minutes

The minutes of the April meeting, 4/17/18 were reviewed. One attendance correction was made and the minutes were accepted.

Deacon Visit & 2019 Outreach Proposal

Rev. Kelly went through the Letter of Agreement for Deacons. Specifically, this document notes that Harvey's primary role is to overseeing Outreach for St. Matthews. But he also has a role in liturgy. He also trains our Eucharistic Ministry and is involved in ceremonies like baptisms and funerals. He is also licensed to preach. She continued to describe more about his role and how it supports the parish and church.

Outreach report:

Background: A plan was created in 2015 to better involve the vestry and parish as a whole. An overall report was shared and agreed upon at that time. Moving forward this committee continues to vet ideas and understand how we can support these ministries in a way that is impactful. The basic plan stays in place but is evolving based on community needs.

2019 Plan: Harvey went through this plan with the vestry. The budget presented for 2019 was \$47,020 and included Cornerstone, Habitat for Humanity and Kenya Kids at Rongo, to name a few. He did mention two ministries that were suggested but because they were out of scope, they didn't fall into the financial support provided by this group. These were the Wear Orange Event and the Equal Justice Committee. There may be ways to fund these efforts once they go through a process of approval through the vestry and parish. The outreach committee and vestry were very interested in finding ways to support these efforts, particularly through diocesan efforts. George Wheeler made the motion to accept the Outreach Plan; Sara Bailey seconded this motion.

Church Goals Presentation

Sara Bailey led this discussion around our 2015-2020 goals thinking about our size and mission as we decide how to move forward. The goals of Increase Congregational Commitment and Increase Membership by 15% by 2020 were the focus for tonight. Sara asked the vestry to brainstorm about how to be more intentional in these goals. Lots of ideas were shared and Sara recorded these for further conversations and follow up.

Financial Report

David Brooks reviewed the financial reports with the group. Becky Donovan motioned to accept the financial reports pending an audit. Amanda Harrity seconded the motion and all approved.

Vestry Liaison Reports

Stewardship: Nothing to report.

Dimensions of Faith: Judy gave the report for this committee and upcoming events for the fall.

Buildings and Grounds: No report presented.

Outreach: Presented earlier.

Planned Giving: A meeting is set for next week to talk about how to support parishioners who want to give and need legal advice on how to incorporate these gifts into their will.

Bylaws Committee: Nothing to report.

Rector's Report

Rev. Kelly gave the rector's report. One topic shared was to increase focus on healing and vocation. Also, she shared that the tool library will have a dry run this weekend, beginning to register people in preparation for opening. The Bishop will be here this weekend. A vestry town hall will happen the week after the Bishop's visit.

Junior Warden Report

Rick Lotz gave this report, highlighting the memorial garden and how that is progressing to be an official burial space. Sidewalk work planning continues but the actual building of it hasn't started yet. The whole downstairs has been repainted, repaired and re-carpeted in preparation for using this space moving forward.

Senior Warden Report

Sara Bailey talked about creating an outline for ministry roles and responsibilities. If leadership isn't evident on a particular committee any vestry member on that

committee should step up and take that role, as needed. Seven committees were outlined as priorities for the vestry, but also recognition that as long as these are well run, other committees can also be participated in. The seven committees are finance, buildings and grounds, planned giving, stewardship, bi-laws, dimensions of faith and outreach.

Theological Reflection

After a reflection on where and when the vestry found the Holy Spirit in the meeting, the meeting adjourned at 8:20 PM and all moved to the chapel for compline.

Respectfully submitted,

Elizabeth Walden

Kelly Kirby 7/17/18

