

**St. Matthew's Episcopal Church Vestry  
March 7, 2017 Meeting Minutes**

**Vestry Members Present:** Patricia Enriquez, Justin Klassen, Brad Kimbrough, Tom Kolb, Greg Petrites, Elizabeth Walden, Rick Lotz, David Brooks (via phone), Sara Bailey, Natalie Bruner, Nathan Sparks, Becky Donovan

**Absent:** Judy Fischer, Heather Bell, Marti Plager, Andrea Ledvina, Edie Nixon

**Clergy/Staff:** The Rev. Kelly Kirby, Rector; The Rev. Benjamin Hart

**Opening Prayer**

**Reading/reflection**

Reflection by Sara Bailey – Psalm 139.

**Approval of February Minutes**

Minutes from the February 21, 2017 were reviewed and approved as written.

**Rector's Report**

Rev. Kirby reviewed the Vestry Orientation materials. She also explained the church's Endowment. She then described the role of each sub-committee and the need for Vestry Liaisons. She finished her report with an update on the preschool and the status of church staffing changes.

Based on advice from of the church's attorney and available records, a motion was made to allow the Rector of St. Matthew's Episcopal Church to have the authority to issue refunds for prepayments to the Community Preschool of St. Matthew's Episcopal Church. The motion was made by Justin Klassen and second by Brad Kimbrough. The motion was carried by unanimous vote from the Vestry.

**Warden Reports**

Buildings and Grounds

Tom Kolb shared that the Memorial Garden was cleaned and cleared this past weekend. He also shared that the portions of the gutter have leaks and will need to be repaired.

Planned Giving

Patricia Enriquez shared that Legacy Sunday is planned for May 21, 2017 with a mailing to accompany. The plans for the Stewardship Recognition are still in process.

**Theological Reflection**

The meeting adjourned at 8:24 followed by Compline.

Respectfully submitted,

Natalie Bruner

*Benjamin Hart*